

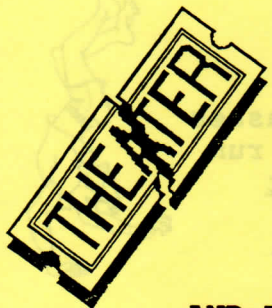
LORAL DATA SYSTEMS
WEEKLY NEWS BULLETIN

Jean Henry
X6945

JUNE 1, 1992

#78

ON THE TOWN



It's not too late to purchase your tickets for Loral Night at the Asolo, Tuesday, June 9. Come out and see the hilarious romantic comedy, "Sons of Don Juan" and experience the thrill of live theater for the incredible price of only \$10 per person. Ticket request forms (green) are available in the bulletin boxes or call Jean Henry at X6945. **DON'T MISS OUT - DO IT TODAY!** Loral League golfers - you can just make 7:30 curtain time!!

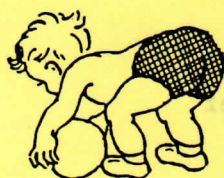
AND THE WINNER IS....

Although the "Rename and Redesign the PULSE Logo" contest netted some very creative, thought provoking entries, the consensus was to stick with what we have, with a few refinements. An Honorable Mention in the form of a free breakfast or lunch at "Cafe Loral" is being awarded to the following employees who participated: **Don Lignore, Fuad Ali, Sandy Hatcher, Brian Levanti** and the Illustrations Dept. staff - **Jon Wolf, Steve Frayer, Joe Koscielny and Linda Wicks.** Thank you all!



HEALTH HINTS FROM HEALTH SERVICES

Water Safety - 350 kids under age 5 will drown in home pools and spas this year. Another 4,000 kids will be rushed to Emergency Rooms as near-drowning victims.



If you have a pool or spa please be especially careful when children are around. The time it takes to answer the telephone, a child can drown or suffer a near-drowning. Mouth-to-mouth resuscitation is usually the first emergency care for a drowning victim - **LEARN IT!**

EMPLOYEE NEWS

Congratulations to **Joe Yeager**, Stockroom, and his wife Troy on the birth of their son Collin Joel. Collin made his appearance on May 18, weighing in at 7 lbs 12 ozs and measuring 20 1/4 inches.



MAKEUP MEETING FOR THOSE MANAGERS & SUPERVISORS WHO HAVE NOT YET ATTENDED A SEXUAL HARASSMENT AVOIDANCE MEETING WILL BE HELD WEEK OF JUNE 8 - DETAILS WILL FOLLOW IN NEXT BULLETIN.





JUNE GRADUATION CELEBRATION

Friday, June 5 is the deadline for submitting entries for this year's **Graduation Issue of PULSE**. Forms (blue) for doing this can be found in the bulletin boxes.

ATTRACTIVE ATTRACTION OFFER!

They're finally here - Loral Discount Days at Sea World. Stop by Jean Henry's office to pick-up your special discount coupon which will allow you to purchase Sea World tickets for \$19.95 each (regular gate price is). This special offer is valid June 1-June 30.

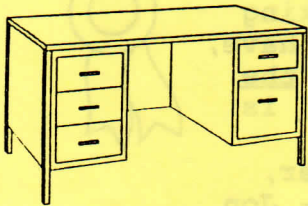


HELP IS ON THE WAY..

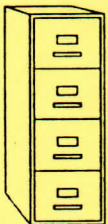
Don Bickel of our Fitness Center will be holding an after-hours **Healthy Back Class** beginning Thursday, June 4 at 4:15 pm in the back of the cafeteria. Classes will be approximately 45 minutes in length and will run for 4-5 weeks, depending on class needs. You do not have to be a member of the Fitness Center to participate. Contact Jean Henry at X6945 to sign up.



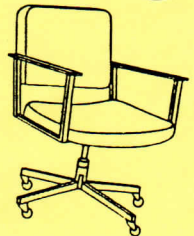
FYI - PROCEDURES FOR OFFICE AND TELEPHONE MOVES



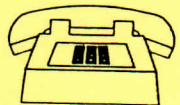
1. Fill out a maintenance request form and give to Debbie Sutor, MS 6, with the following information:
 - a. Room number employee currently resides in.
 - b. Room number employee is relocating to.
 - c. Employee name.
 - d. Employee telephone extension number.
 - e. Type of telephone (superset 4 or single line).
 - f. Signature of supervisor/manager approving move.
 - g. Cost center to be charged, if necessary.
 - h. Do you have an IBM terminal, VAX line or both?



2. Submit request form at least 7 days prior to move.
3. If work order is approved, all affected people will be notified by memo from Debbie Sutor, via Facilities, as to date move will take place. Facilities will visit each employee prior to the move to determine what needs to be moved, whether cartons are required, etc.



4. No moves will take place (including phones) until Facilities approves the work order.
5. If you have a telephone change other than an office move, please submit a written request to Debbie Sutor, MS 6, giving at least 5 days notice. NO PHONE CALLS WILL BE ACCEPTED.



This procedure will assure that every job can be put on a normal work schedule and coordinated professionally.

Maintenance request forms are located throughout the facility in marked boxes.

NEED TO QUALIFY FOR A CREDIT UNION LOAN?



Meet the following requirements and it's almost guaranteed!

- CASH
1. You must be a Credit Union member and loans must be for a provident or productive purpose. "Personal" is not an acceptable reason per State of Florida statutes.
 2. Complete the loan application fully to the best of your knowledge. The more information you record on the application, the faster a decision can be made by the Credit Committee.
 3. If a credit check indicates "no record," the member must provide additional credit references.
 4. If the credit report indicates three (3) charge-offs during the last three years, the Credit Committee must refuse the loan application. (Unless the purpose of the loan is to reconcile these obligations. Two-party checks will be issued in this case.)
 5. Total monthly debts (all payments to creditors plus rent, but not utilities and gasoline credit card debts), plus court ordered payments such as alimony, must not exceed 40% of your gross monthly income. A co-signer's income can be considered to meet this obligation. A credit check will be run on the co-signer.
 6. No individual member shall have more than three (3) loans. The combined total of these loans, collateral and signature loans included, shall not exceed \$16,500. For a collateral loan, the value of collateral must be equal to or greater than the amount requested on the application. Pictures or inspection by the Credit Committee and/or a Credit Union officer may be required on collateral older than five (5) years.
 7. List all credit references.
 8. If loan is for a vehicle, list all options along with the make, model, year, mileage, and VIN of the vehicle. Sample options are listed below.

SAMPLE LIST OF VEHICLE OPTIONS

Automatic transmission	Leather seats
Power steering	Custom wheel covers
Air conditioning	Sun roof
Four wheel drive/two wheel drive	Trailer package
CD and/or cassette tape player	Luggage racks
Power seats	Anti-lock brakes
Power windows	Vinyl roof
Power door locks	Two-tone paint
Tilt steering	Engine option
Cruise control	Body type
Air bag	Model

